

## Merged Area IX RTC Meeting

August 27, 2013

3:00 p.m.

Attendees: Don Doucette, Frank Weiser, Ken Huckstadt, Joe Coon, Doug Kutzli, Ellen Kabat Lensch, Ken Colwell. Proxy votes garnered just prior to meeting Kris Wolzen and Chet Rzonca

Introductions were made and Ellen gave a brief overview of the role of the RTC and the reason for the meeting.

Doug Kutzli gave a scheduling update. There has been a steady decline in classroom usage. One reason is due to the aging equipment. This past year three classrooms were decommissioned. Doug stated that the scheduling software is old and will not support Internet Explorer 8. Advance scheduling occurs three times a year and we are currently in the scheduling process for spring 2014. Clinton Community College is still a large user with local high schools with some sharing between other EICC sites. Doug also expressed relief in the change of monthly mandatory reporting.

Frank Weiser stated we have 23 active sites. EICC has eight sites with six in need of upgrades. EICC has also decommissioned five sites. Upgrading will cost approximately \$35-40,000. Most common problem is cameras going out, followed by monitor replacements. There is no equipment left in the spare parts depot so sites are responsible for replacement costs. Area has invested in videoconferencing

Joe Coon gave the LAN update. Their software ticketing software shows that last year they had 2823 hours of work. This requires a full time person which is not supported by RTC funds. Joe warned of the need for increased bandwidth in the future as more and more goes online.

Ellen gave a brief overview of the changes in the administrative procedures that involve the RTCs.

Ken briefed the committee on the potential change in rates and that the committee needs to be sensitive to this.

Ellen then briefly went over last year's report that was submitted to the ICN. The committee then discussed the FY14 budget. After discussion, Don called for a vote. The budget passed unanimously.

Joe asked for the RTC to keep an eye to the future, especially video rates.

Ellen stated that the members would be kept up with any news that impacts the RTC. The meeting was then adjourned.